

Please note these minutes are unapproved. They will be reviewed and acted upon at the Nov 2016 meeting.

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: October 11, 2016

Present: Board members Andy Space, Jill Krueger, Bill Ison, Kari Decorah, Rebekah Drescher and Director Michelle Gobert.

Call to Order: Jill Krueger called the meeting to order at 7:03 p.m.

Approval of the Agenda: Motion by Andy Space, seconded by Bill Ison, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the September 13, 2016 Library Board of Trustees meeting: Motion by Andy Space, seconded by Bill Ison to approve the September 13, 2016 minutes as printed. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: None.

Committee Reports: Michelle reported on the activities of Friends of the Crandon Public Library and the Personnel committee.

Director's Report: The Director's report was distributed. No additions and/or corrections were made to the report.

Payment of Bills: Motion by Pete Davison, seconded by Bill Ison to pay the bills as presented. All ayes. Motion carried. Michelle will forward the bills to City Hall for payment.

Review of the Crandon Public Library Financial Statements: Motion by Andy Space, seconded by Bill Ison, to approve the financial statements as presented. All ayes. Motion carried.

Old Business:

A. Crandon Public Library Personnel Policy. Tabled.

B. Forest County Library Board Plan of Service 2016-2011: The Board requested from Michelle a list of talking points regarding the plan of service before the scheduled meeting date of November 1, 2016.

New Business:

- A. **2017 LSTA Digitization Grant.** Motion by Pete Davison, seconded by Andy Space, to approve the LSTA grant application as presented by Michelle Gobert. All ayes. Motion carried.
- B. **WVLS Innovation and Collaboration Grant – Fall 2016.** Michelle presented a copy of the grant application that was submitted with approval of the Library Board president.
- C. **2016 Director Evaluation –** The Director Evaluation process was discussed. Andy Space will be collecting individual board member's completed evaluation forms for the Personnel committee.

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The next meeting was scheduled for Tuesday, November 8, 2016 at 7:00 p.m. The meeting adjourned at 8:11 p.m. These minutes recorded and submitted by Michelle Gobert, Director.