

These minutes are unapproved and will be reviewed by the Library Board on July 12, 2016
Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level
Date: June 21, 2016

Present: Board members Pete Davison, Bill Ison, Kari Decorah, Stacy Karcz and Rebekah Drescher present. Library Director Michelle Gobert was also present.

Call to Order: Pete Davison called the meeting to order at 6:01 p.m.

Approval of the Agenda: Motion by Bill Ison, seconded by Rebekah Drescher, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the May 10, 2016 Library Board of Trustees meeting: Motion by Stacy Karcz, seconded by Rebekah Drescher to approve the May 10, 2016 minutes as printed. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: None to report.

Committee Reports: Pete Davison updated the Board on the activities of the Friends of the Library and the Library Foundation.

Strategic Planning Report: None to report. A strategic planning session was not held in May.

Director's Report: Michelle Gobert reported that a check in the amount of \$3,900 was donated to the Crandon Public Library from the Forest County Ties That Bind Us. This amount represents proceeds from the 2016 Color Run event. Pete will draft a public thank you letter.

Payment of Bills: Motion by Stacy Karcz, seconded by Pete Davison to pay the bills as presented. All ayes. Motion carried. Michelle will forward the bills to City Hall for payment.

Review of the Crandon Public Library Financial Statements: Motion by Stacy Karcz, seconded by Bill Ison, to approve the financial statement dated 06/21/2016. All ayes. Motion carried.

Old Business:

2015 Crandon Public Library Annual Report. Tabled.

2015 Crandon Public Library Checking and Savings Account Audit. Cindy Bradley, City Clerk, said that the auditors determined that they would wait until 2016 to complete an audit based on the fact that the Library Board Fiscal Policy was not yet approved. Bill Ison reported that he would check on this and report back to the Library Board as he made the original motion to have the Library Board checking account audited.

Crandon Public Library Fiscal Policy. Motion by Stacy Karcz, seconded by Rebekah Drescher, to approve the fiscal policy as discussed. All ayes. Motion carried.

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New Business:

4th of July Hours: Michelle reported that the Library would be closed on Saturday, July 2nd and Monday, July 4th.

2015 nonresident circulation and reimbursement requests: Motion by Pete Davison, seconded by Bill Ison, requesting that the Forest County Library Board review the current non-librariated funding formula in order to make library funding more equitable across the county. All ayes. Motion carried.

Phone System Purchase: Motion by Stacy Karcz, seconded by Rebekah Drescher to request funding of the phone system purchase from the Crandon Public Library Foundation. All ayes. Motion carried.

Public Access Computers Purchase: Motion by Stacy Karcz, seconded by Rebekah Drescher to request funding of the Public Access computers from the Crandon Public Library Foundation. All ayes. Motion carried.

The next meeting was scheduled for Tuesday, July 12, 2016 at 7:00 p.m. The meeting adjourned at 6:52 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.