

These minutes are unapproved and will be reviewed by the Library Board on June 14, 2016
Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: May 10, 2016

Present: Board members Andy Space, Cara Shepherd, Kari Decorah, Jill Krueger, Rebekah Drescher, Pete Davison, Kadie Montgomery and Bill Ison were present. Michelle Gobert, Library Director, was also present.

Call to Order: Pete Davison called the meeting to order at 7:06 p.m.

Approval of the Agenda: Motion by Andy Space, seconded by Cara Shepherd, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the April 12, 2016 Library Board of Trustees meeting: Motion by Andy Space, seconded by Jill Krueger to approve the April 12, 2016 minutes as printed. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: Michelle read a letter from Marla Sepnafski, WVLS Director.

Committee Reports: None to report.

Strategic Planning Report: Members of the library board met earlier in the evening to discuss the library's strategic plan.

Director's Report: A verbal report was given by Michelle Gobert, Director.

Payment of Bills: Motion by Kadie Montgomery, seconded by Cara Shepherd to approve the payment of bills. All ayes. Motion carried. Michelle will forward the bills to City hall for payment.

Review of the Crandon Public Library Financial Statements: Motion by Cara Shepherd, seconded by Kadie Montgomery, to approve the financial statement dated 05/10/2016. All ayes. Motion carried.

Old Business:

2015 Crandon Public Library Annual Report. A letter in response to Marla Sepfaski's letter dated April 11, 2016 will be presented at the June meeting.

2015 Crandon Public Library Checking and Savings Account Audit. Cindy Bradley, City Clerk, said that the auditors determined that they would wait until 2016 to complete an audit based on the fact that the Library Board Fiscal Policy was not yet approved.

Crandon Public Library Fiscal Policy. Tabled.

New Business:

Crandon Public Library Meeting Room Policy: The Library Board reviewed the current Meeting Room policy. The policy will stand as is. Michelle Gobert will contact Alex Walrath and Erin Mayer in regards to their meeting room requests.

These minutes are unapproved and will be reviewed by the Library Board on June 14, 2016

The next meeting was scheduled for Tuesday, June 14, 2016 at 7:00 p.m. The meeting adjourned at 7:52 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.