

NOTICE OF MEETING

Crandon Public Library Board of Trustees Regular Meeting

Place: Crandon Public Library
Lower Level

Date: Tuesday, September 8, 2015

6:15 p.m.

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1. Call to Order
 2. Approval of the Agenda
 3. Approve minutes of the Tuesday, August 11, 2015 Library Board of Trustees meeting
 4. Citizen's Comments
 5. Correspondence
 6. Committee Reports
 7. Acknowledgements
 8. Director's Report: Building Issues, Staff Updates, Programming, State and National Library Initiatives, and Statistics
 9. Payment of Bills
 10. Review of current year Taxpayer Budget
 11. Review of Crandon Public Library Board Checking and Savings Accounts
 12. Old Business
 - A. Library Board by-laws
 - B. Crandon Public Library Capital Improvement Plan 2015-2018
 13. New Business
 - A. Crandon Public Library Personnel Handbook
 - B. Assistant Library Director Position Description
 - C. Local History Agreements : City of Crandon and the Town of Argonne
 - D. Trustee Essentials : Chapter 1 : The Trustee Job Description
 14. Any other business for placement on future agendas
 15. Next meeting date: Tuesday, October 13, 2015 at 6:00 p.m.
 16. Adjournment

Notice was emailed to trustees and to the media, Forest Republican, Pioneer Express on September 3, 2015.

The agenda was posted to the public at the entrances of the Crandon Public Library, the City of Crandon and Associated Bank on September 4, 2015.

PLEASE NOTE: Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the Crandon Public Library at 715/478-3784.

Crandon Public Library Board of Trustees Mission Statement: The Crandon Public Library Board of Trustees, working with the library director and staff, shall plan and advocate toward a common goal to provide library service of the highest quality to residents of the City of Crandon and its surrounding communities. The library board shall continually work towards improving the services and material collections already established, while researching and investing in new services and opportunities. These services shall be consistent with modern methods to the extent that financial and statutory conditions allow.