

Crandon Public Library Board of Trustees Meeting  
Meeting Minutes

Place: Crandon Public Library  
Lower Level

Date: December 9, 2014

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**Present:** Bob Warning, Bill Ison, Pete Davison, Cara Shepherd, Rebekah Drescher, Jill Krueger, Michelle Gobert.

**Call to Order:** President Bob Warning called the meeting to order at 7:00 p.m.

**Approval of the Agenda:** Motion by Bill Ison, seconded by Cara Shepherd, to approve the agenda as printed. All ayes. Motion carried.

**Approval of the Minutes of the November 11, 2014 Library Board of Trustees meeting:** Motion by Pete Davison, seconded by Bill Ison to approve the minutes of the November 11, 2014 meeting. All ayes. Motion carried.

**Citizen's comments:** There were no citizens in attendance.

**Correspondence:** Michelle read a thank-you card from patron Jackie Azeman thanking the library staff for its efficient work in obtaining a copy of a local history photo for her.

**Committee Reports:** The Friends of the Library hosted a book sale on December 6<sup>th</sup>.

**Acknowledgements:** There were no acknowledgements.

**Director's Report:** The Director's report was distributed and discussed. Bob Warning voiced concern about a recent security threat by a patron. A report has been filed with the Crandon Police department regarding the incident. Michelle will move forward investigating a staff security system with possible funding from the Crandon Public Library Foundation.

**Payment of Bills:** Motion by Pete Davison, seconded by Cara Shepherd to approve vouchers numbered 2014DEC\_\_001 – 2014DEC\_009 and Special Account transactions November 1, 2014 – November 30, 2014. All ayes. Motion carried. Michelle will submit the bills to the Clerk's office for payment.

**Review of Current Year Budget:** The board reviewed the 2014 Budget document dated December 9, 2014. Motion by Cara Shepherd, seconded by Jill Krueger, to authorize Michelle to submit end-of-the year payments to the Clerk's office for payment. All ayes. Motion carried.

## Old Business:

- A. **2015 Crandon Public Library Budget.** The City Council approved the 2015 City Budget on December 3, 2014. Michelle will take these figures and compile a budget for approval at the January 2015 meeting.
- B. **Crandon Public Library Cleaning Position.** Motion by Bill Ison, seconded by Cara Shepherd to approve the creation of the cleaning position as presented. All ayes. Motion carried.

## New Business:

- A. **2014 Holiday Hours.** Motion by Cara Shepherd, seconded by Jill Krueger, to close the Library at 5:00 p.m. on Wednesday, December 31<sup>st</sup>, 2014. All ayes. Motion carried.
- B. **2015 Library Calendar.** Motion by Cara Shepherd, seconded by Rebekah Drescher, to approve the proposed 2015 Library calendar as presented. All ayes. Motion carried.

There was no other business.

Rebekah Drescher reminded the Michelle and the Library Board about the meeting with WVLS Representative Kris Adams Wendt. Michelle will confirm this meeting and notify the Board regarding the date/time of the meeting.

The next meeting was scheduled for Tuesday, January 13, 2015 at 7:00 p.m.

The meeting adjourned at 7:40 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.