

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION AT THE 09/09/2014 LIBRARY BOARD MEETING.

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Date: August 12, 2014

Present: Pete Davison, Cara Shepherd, Rebecca Drescher, Jill Krueger, Bob Warning and Jim Asher.

Call to Order: President Pete Davison called the meeting to order at 7:01 p.m.

Approval of the Agenda: Motion by Jim Asher, seconded by Bob Warning, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the July 8, 2014 Library Board of Trustees meeting: Motion by Rebekah Drescher, seconded by Jill Krueger to approve the minutes of the July 8, 2014 meeting All ayes. Motion carried.

Citizen's comments: None

Correspondence: None

Committee Reports:

Crandon Library Foundation: Michelle reported that the Crandon Library Foundation's Summer Author Series has been well attended. The next event is scheduled for Monday, August 25th and will feature a cemetery tour led by Amanda Flannery as well as a discussion with Wisconsin author Dennis McCann.

Library Board Nominating Committee: Election of officers will take place at the September 2014 Library Board meeting.

The Friends of the Crandon Public Library. Michelle reported that the 2014 Friends of the Library's Kentucky day sale was extremely profitable and netted over \$800 for the Friends organization.

Acknowledgements: The Library Board acknowledged the following businesses, individuals and community organizations for their generous donations to the 2014 Summer Reading program: Argonne Lumber & Supply, Inc., Hair-i-tage, Associated Bank, Northwoods Insurance Agency, Strong Construction, Forest TV and Appliance, A&M Services, Crandon Rexall Pharmacy, Laona State Bank, Tri-County Heating & Cooling, Inc, Denny's Hair Care, Parsons of Crandon, Gravitter Plumbing & Heating, Forest County Potawatomi Community, Crandon Cafe LLC, Crandon International Off-Road Raceway, Kathy's, Smith Sport & Hobby, Palubicki's Eats N Treats, Bill Perry Plumbing & Heating, Ron and Winnie Krueger, Whitetail Logging LLC, Great Lakes Timber, Inc, Century 21 Northwoods Team, CoVantage Credit Union, LaFetta Restaurant, Kau's Subway, LLC and Creative Screenprinting.

Director's Report: The Director's report was distributed and discussed.

Payment of Bills: Motion by Jim Asher, seconded by Cara Shepherd to approve voucher's numbered v.001-v. 016. All ayes. Motion carried. Michelle will submit the bills to the Clerk's office for payment.

Review of Current Year Budget: No action taken.

Old Business: Library Staff Job Descriptions. No action needed. The item will be removed from future agendas.

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION AT THE 09/09/2014 LIBRARY BOARD MEETING.

New Business:

a. **Library Board Appointments.** Michelle updated the Board as to the current Library Board appointments per the City Clerk's office. According to the City Clerk, Jim Asher's appointment by Mayor Rob Jaeger was never finalized therefore leaving the Library Board with an unknown amount of appointments. The Library Board instructed Michelle to research the appointments of the current board and to share this information with the City Clerk.

b. **Library Planning Proposal:** Motion by Jim Asher, seconded by Bob Warning, to approve the written Long-Range Planning Proposal written by Michelle Gobert. All ayes. Motion carried. Pete Davison will appoint a Planning Committee at the next month's meeting.

c. **Library Director Evaluation Process.** The 2014 Library Director evaluation form will be distributed to members prior to the September meeting. Pete Davison will collect the evaluations for discussion at the September 2014 meeting.

D. **Closed Session.** Motion by Bob Warning, seconded by Rebekah Drescher, to enter into Closed Session pursuant to WI Statutes 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. All ayes. The Board convened into Closed Session.

E. **Reconvene into Open Session.** Motion by Bob Warning, seconded by Jill Krueger, to reconvene into Open Session. All ayes. The Board reconvened into open session. President Pete Davison called Roll: Jill Krueger, present; Jim Asher, present; Cara Shepherd, present; Rebekah Drescher, present; Bob Warning, present. Michelle Gobert returned to the meeting.

There was no other business.

The next meeting was scheduled for Tuesday, September 9th at 7:00 p.m.

The meeting adjourned at 8:00 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.