

Please note these minutes are unapproved. They will be reviewed and acted upon at the April 11, 2017 meeting.

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: March 14, 2017

Present: Board members Jill Krueger, Cara Shepherd, Pete Davison, Kadie Montgomery, Kari Decorah, Kim Colburn, Bill Ison, Andy Space and Rebekah Drescher.

Call to Order: Jill Krueger called the meeting to order at 6:03 p.m. Jill welcomed Kim Colburn to the Library Board.

Approval of the Agenda: Motion by Pete Davison, seconded by Cara Shepherd, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the February 14, 2017 Library Board of Trustees meeting: Motion by Bill Ison, seconded by Kadie Montgomery to approve the February 14, 2017 minutes as presented. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: None to report.

Committee Reports: Michelle updated the Board regarding the Friends group. Their quarterly membership meeting will be held in April.

Strategic Planning Report: Michelle distributed a strategic planning report. The report will be a monthly item on future agendas.

Director's Report: The Director's report was distributed.

Payment of Bills: Motion by Pete Davison, seconded by Cara Shepherd to pay the bills as presented. All ayes. Motion carried. Michelle will forward the bills to City Hall for payment.

Review of the Crandon Public Library Financial Statements: Motion by Andy Space, seconded by Bill Ison, to approve the financial statements as presented. All ayes. Motion carried.

Old Business:

- A. **Crandon Public Library Personnel Policy.** Tabled. A committee meeting will be setup.
- B. **2017 Library Budget.** The 2017 Library budget was discussed. The Board requested that Michelle conduct a wage and salary survey.

New Business:

- A. **Crandon Public Library By-laws revision.** Motion by Kadie, seconded by Andy Space to revise the by-laws as presented. All ayes. Motion carried. Michelle will add the updated version to the Library's website.

Another other business for placement on future agendas: The Library Board requested current policies be placed on the website with review of several policies scheduled each month. The Board also requested a copy of the Capital

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Improvement Plan for Crandon Public Library – 2015. The next meeting date was scheduled for Tuesday, April 11, 2017 at 6:00 p.m.

The meeting adjourned at 7:15 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.