

Please note these minutes are unapproved. They will be reviewed and acted upon at the January 10, 2017 meeting.

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: November 29, 2016

Present: Board members Jill Krueger, Kari Decorah, Pete Davison, Andy Space, Cara Shepherd, Rebekah Drescher, Kadie Montgomery and Michelle Gobert, Library Director.

Call to Order: Jill Krueger called the meeting to order at 7:01p.m.

Approval of the Agenda: Motion by Cara Shepherd, seconded by Pete Davison, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the November 29, 2016 Library Board of Trustees meeting as corrected: Motion by Andy Space, seconded by Cara Shepherd to approve the November 29, 2016 minutes with the correction that Pete Davison be listed as present. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: Michelle Gobert read an email from Stacy Karcz dated 11/04/2016 that detailed her resignation from the Crandon Public Library board. The email was addressed to both Michelle Gobert and the City Clerk. Motion by Pete Davison, seconded by Cara Shepherd to accept Stacy's resignation with regrets and wish her the best. All ayes. Motion carried.

Committee Reports: Michelle reported on the activities of Friends of the Crandon Public Library and the Personnel committee.

Director's Report: The Director's report was distributed. No additions and/or corrections were made to the report.

Payment of Bills: Motion by Andy Space, seconded by Kadie Montgomery to pay the bills as presented. All ayes. Motion carried. Michelle will forward the bills to City Hall for payment.

Review of the Crandon Public Library Financial Statements: Motion by Rebekah Drescher, seconded by Kadie Montgomery, to approve the financial statements as presented. All ayes. Motion carried.

Old Business:

- A. **Crandon Public Library Personnel Policy.** No action was taken.
- B. **Closed Session.** The Library Board did not convene into Closed Session.

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New Business:

- A. **2017 Library Budget:** No action was taken.
- B. **Fine Amnesty:** Tabled.
- C. **2016-2017 Holiday Hours:** Motion by Kari Decorah, seconded by Pete Davison to approve the following holiday hours: December 23rd close at noon, December 24th Closed, December 26th Closed, January 2nd Closed. All ayes. Motion carried.

The meeting adjourned at 9:13 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.