

These minutes are unapproved and will be reviewed by the Library Board on August 11, 2015.
Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: June 9, 2015

Present: Andy Space, Bill Ison, Pete Davison, Stacy Karcz.

Call to Order: Vice-President Pete Davison called the meeting to order at 7:02 p.m.

Approval of the Agenda: Motion by Bill Ison, seconded by Andy Space, to approve the agenda as presented. All ayes. Motion carried.

Approval of the Minutes of the May 12, 2015 Library Board of Trustees meeting: Motion by Andy Space, seconded by Pete Davison to approve the minutes of the May 12, 2015 regular meeting. All ayes. Motion carried.

Citizen's comments: None.

Correspondence: None.

Committee Reports: Michelle reported that the Friends of the Crandon Library awarded a \$500 scholarship to graduating senior Abigail Ostrowski. The Friends also plan to host used book sales in July, July, August and September.

Acknowledgements: None.

Director's Report: Michelle Gobert distributed the June 2015 Director's report. In addition she reported that she has hired Kaylea Latal as the Library Foundation Intern and is proceeding with the staff security project funded by the Crandon Public Library Foundation.

Payment of Bills: Motion by Stacy Karcz, seconded by Bill Ison to approve the payment of bills. All ayes. Motion carried. Michelle will forward the bills to City hall for payment.

Review of current year budget: The current year budget was reviewed. No additions or corrections were made.

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Review of Crandon Public Library Board Checking and Savings Account: The documents were reviewed. No additions or corrections were made.

Old Business:

- A. **Library Board Appointments.** Three letters of application for County Board appointment to the Crandon Public Library were received. Michelle will forward the letters to County Board Chairman Paul Millan for his review.
- B. **Library Board by-laws.** Tabled.
- C. **Crandon Public Library Capital Improvement Plan 2015-2018.** No action.
- D. **2016 Crandon Public Library Audit.** Motion by Bill Ison, seconded by Andy Space, to allow the City of Crandon to conduct a 2016 audit of the Crandon Public Library Board's checking account. Stacy Karcz reported that the City Clerk has stated that there will be no cost incurred to the Library for the audit. All ayes. Motion carried.
- E. **Crandon Public Library Volunteer Policy.** Motion by Stacy Karcz, seconded by Bill Ison, to approve the Crandon Public Library Volunteer Policy with amendments as discussed. All ayes. Motion carried.

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New Business:

- A. **Health Happens @ Your Library Grant Update.** Motion by Pete Davison, seconded by Andy Space, to approve Michelle Gobert attendance at the 2015 WLA Conference in Middleton with registration, meals, accommodations and travel costs provided by the Health Happens Grant. All ayes. Motion carried.
- B. **2014 nonresident circulation to Forest county residents and reimbursement requests.** Michelle provided statistics to the Library Board regarding 2014 nonresident circulation. Pete Davison will sign the letters to Forest, Oneida and Langlade county clerks. No action needed.

There was no other business. The next meeting was scheduled for Tuesday, July 14, 2015 at 6:00 p.m. The meeting adjourned at 8:30 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.