

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION AT THE 10/14/2014 LIBRARY BOARD MEETING.

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Date: September 9, 2014

Present: Jim Asher, Pete Davison, Rebecca Drescher, Jill Krueger, Bob Warning, and Bill Ison.

Call to Order: President Pete Davison called the meeting to order at 7:02 p.m.

Approval of the Agenda: Motion by Jim Asher, seconded by Bob Warning, to approve the agenda as printed. All ayes. Motion carried.

Approval of the Minutes of the August 12, 2014 Library Board of Trustees meeting: Motion by Bob Warning, seconded by Jim Asher to approve the minutes of the August 12, 2014 meeting All ayes. Motion carried.

Citizen's comments: None

Correspondence: None

Committee Reports:

Crandon Library Foundation: The Foundation will be honoring Wayne Coleman for many years of service to the Foundation with a plaque and acknowledgement at the September 23rd Friends of the Library meeting.

Library Board Nominating Committee: The nominating committee will present a slate of officers under new business.

The Friends of the Crandon Public Library. Michelle reported that the 2014 Friends annual meeting will be held on Tuesday, September 23rd. Board members were encouraged to attend.

Acknowledgements: Michelle Gobert acknowledged staff member Laurie Faledas for her knowledge of local resources when called upon to offer assistance to a homeless young adult patron. Michelle also recognized Norm and Barbara Tribbett for their recent donations to the Local history program and the Crandon Lions Club for their donation for Large Print materials. Jill Krueger acknowledged Michelle Gobert for putting together a library float for the Brush Run parade. Jim Asher acknowledged the work of Michelle Gobert in receiving United Way funding for the Library's early literacy initiatives.

Director's Report: The Director's report was distributed and discussed.

Payment of Bills: Motion by Jim Asher, seconded by Rebekah Drescher to approve voucher's numbered 2014SEP__001 - 2014SEP_010 and Special Account transactions July 1, 2014 - August 30, 2014. All ayes. Motion carried. Michelle will submit the bills to the Clerk's office for payment.

Review of Current Year Budget: The board reviewed the 2014 Budget document dated September 9, 2014. No action taken.

Old Business:

- A. **Library Board appointments.** A list of the current Library board appointments and their terms of office was included in this month's board packet. No action needed.

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- B. **Library Planning Project.** Pete asked for volunteers for the long-range planning committee. Jim Asher and Jill Krueger volunteered as well as Pete himself. The other members of the committee will be the Library Director and staff member Laurie Faledas. Michelle will send out a Doodle Poll survey to set the first meeting date.
- C. **Library Director Evaluation Process.** The Library Director evaluation form was previously distributed to Library Board members.
- D. **There was no need to go into Closed Session.** The Board will review salary and wage discussions for the 2015 budget at the October meeting.

New Business:

- A. **Library Board Election of Officers.** The Library Board nominating committee nominated Pete Davison as President; however, Pete declined the nomination. Motion by Pete Davison, seconded by Jill Krueger to nominate Bob Warning as President. All ayes. Jim Asher as nominating committee member abstained. Motion by Bill Ison, seconded by Jill Krueger, to nominate Pete Davison as Vice President. All ayes. Jim Asher as nominating committee member abstained. Motion by Jim Asher, seconded by Jill Krueger, to nominate Cara Shepherd as Secretary. All ayes. Motion carried. Jim Asher as nominating committee member abstained. Bob Warning was welcomed as President and took control of the meeting.
- B. **Tribal AmeriCorps Position:** Michelle Gobert informed the Board of the Community Coalition's plan to hire a Tribal America volunteer. The Library will be the host site for the position which will require Michelle to sign off on the volunteers hours. In exchange the TAP volunteer will offer juvenile programming opportunities at the public library.
- C. **Cleaning Position Job Description.** Michelle Gobert distributed copies of the cleaning position job description. No action taken.
- D. **2015 Library Budget.** Michelle Gobert distributed some figures related to the 2015 budget process. Further budget discussion was tabled for the October meeting.
- E. **Library Hours September 11, 2014.** Motion by Jim Asher, seconded by Pete Davison, to set the hours of September 11, 2014 from 11 a.m. - 7:00 p.m. to allow the staff to attend required training at City hall. All ayes. Motion carried.

There was no other business.

The next meeting was scheduled for Tuesday, October 14th at 7:00 p.m.

The meeting adjourned at 8:36 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.