

Crandon Public Library Board of Trustees Meeting
Meeting Minutes

Place: Crandon Public Library
Lower Level

Date: November 11, 2014

Present: Bob Warning, Bill Ison, Pete Davison, Jim Asher, Cara Shepherd, Rebekah Drescher, Jill Krueger, Michelle Gobert, and Amanda Flannery.

Call to Order: President Bob Warning called the meeting to order at 7:01 p.m.

Approval of the Agenda: Motion by Pete Davison, seconded by Bill Ison, to approve an amended agenda with City of Crandon Photograph Collection moved to Item 4 on the Agenda. All ayes. Motion carried.

Approval of the Minutes of the October 14, 2014 Library Board of Trustees meeting: Motion by Rebekah Drescher, seconded by Bill Ison to approve the minutes of the October 14, 2014 meeting. All ayes. Motion carried.

City of Crandon Photographic Collection. Motion by Bill Ison to return the City of Crandon Photograph collection to City Hall. The motion failed for lack of a second. Motion by Pete Davison, seconded by Cara Shepherd, to reluctantly return the City of Crandon Photograph collection to City Hall noting that the library made every effort to care for them properly in order to preserve them for future generations while at the same time allowing them to be accessible to the citizens of the City of Crandon. Furthermore the library agrees to return the photos with the understanding that the materials will continue to be accessible to the public while under supervision with a detailed logbook noting their usage. Additionally, the library shall henceforth offer a written agreement to City Hall regarding the preservation and disposal of City of Crandon archival materials. A lengthy discussion was held on the acquisition and steps taken to preserve the photos. President Warning called for a vote. 5 ayes. 2 nays. Motion carried.

Citizen's comments: None

Correspondence: None.

Committee Reports: No reports.

Acknowledgements: none.

Director's Report: The Director's report was distributed and discussed.

Payment of Bills: Motion by Jill Krueger, seconded by Bill Ison to approve vouchers numbered 2014NOV__001 – 2014NOV_011 and Special Account transactions October 1, 2014 – October 31, 2014. All ayes. Motion carried. Michelle will submit the bills to the Clerk's office for payment.

Review of Current Year Budget: The board reviewed the 2014 Budget document dated November 11, 2014. Michelle Gobert distributed a list of budget transfers from the Library Board Special Account to the City Budget to cover the obligation of the Local History clerk position. There was no action necessary.

Old Business:

- A. **2015 Crandon Public Library Budget.** Michelle Gobert distributed 2015 budget documents. A lengthy discussion was held regarding the figures. Michelle reported that the City of Crandon's 2015 Budget

The minutes are unapproved and will be reviewed on December 9, 2014.

meeting will be held on Wednesday, December 3rd at 6:00 p.m. A final 2015 budget will be prepared for the Library Board's approval after that meeting date.

- B. Michelle Gobert notified the Board that the Library's application for the 2015 Mead Witter Grant Program was approved.
- C. **2015 Director Wages.** Motion by Jim Asher, seconded by Pete Davision, to convene in closed session pursuant to WI Statutes 19.85 (1) (c) (f)-(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons.
- D. The Board reconvened into Open Session.

New Business:

- A. **Crandon Public Library Cleaning Position.** This item was tabled due to its dependency on the 2015 budget discussion.

There was no other business.

The next meeting was scheduled for Tuesday, December 9, 2014 at 7:00 p.m.

The meeting adjourned at 9:00 p.m.

These minutes recorded and submitted by Michelle Gobert, Director.